

DATE: NOVEMBER 29, 2018

TIME: 11:00 AM

**MEETING
ORGANIZER:**

Nicole DiStasio

ATTENDEES:*State representatives:* Jennifer Perkins; Bard Hill; Jackie Rogers*Provider Representatives:* William Ashe; Theresa Earle; Jennifer Stratton*Recipient Representatives:* Susan Yuan, Beth Masters, Kaiya Andrews**LOCATION:**

For those attending in person: AHS - WSOC Boxelder (second floor, south side)

For those attending via dial in: (802) 552-8456, Conference ID: 77691711

**PLEASE
READ/REVIEW:**

Vermont's Current Needs Assessment Tool and the SIS-A interview form.

11:00

WELCOME, INTRODUCTIONS, AND FOLLOW UPS

NICOLE

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11:20

Description: We'll do a round of introductions for those joining us. We'll review the scope of work. We'll follow up on the items from last time:

- Jennifer: Update on the supplemental questions.
- Jennifer: Update from DAIL Leadership and information about how to provide any additional feedback on this decision.
- Nicole: Draft of the timeline for workgroup.

11:20 – 11:35	ICAP OVERVIEW AND DISCUSSION	GROUP
	Description: We'll ask our provider representatives to give a quick overview and tell us thoughts on the ICAP. Decision Points: Do we want to recommend the ICAP as the standardized tool to move towards implementation?	
11:35 – 11:50	THOUGHTS ON SIS-A WEBINAR	GROUP
	Description: We'll discuss our impression of the webinar. Decision Points: Do we want to recommend the SIS-A as the standardized tool to move towards implementation? <i>Note: If neither the ICAP or the SIS-A are the recommendations for moving forward with, we need to identify the tool(s) we will consider for the next meeting.</i>	
11:50 – 12:20	BEHAVIORAL/MEDICAL QUESTIONS REVIEW	JENNIFER
	Description: We'll review the behavioral/medical questions. We'll share the questions and feedback the attendees from last meeting sent to Jennifer and follow ups (if available) from AAIDD. We'll do a comparison of the current needs assessment and the SIS as it relates to Exceptional Medical and Exceptional Behavioral needs Decision Points: Are there additional items for Jennifer to follow up on with AAIDD?	
12:20 – 12:30	OPEN COMMENTS SECTION	OPEN FORUM
	Description: Time set aside for non-participants to pose questions to the group and/or make comments.	

OUR NEXT MEETING'S DATE: **TUESDAY, DECEMBER 11TH 11-1230PM**