

CHAMPLAIN HOUSING TRUST



Residential Alternatives Pilot Planning Grant, Quarterly Progress Report

Dates Covered by this Report: July 1, 2024 – September 30, 2024

Date Submitted:

October 15, 2024

Submitted To:

The State of Vermont, Department of Disabilities, Aging, and Independent Living, Division of Adult Services

Submitted By:

Champlain Housing Trust

The following report provides an update on the progress made by Champlain Housing Trust and its partners on the Residential Alternatives Pilot Planning project. Grant partners are as follows: the parents of the Developmental Disability Housing Initiative (DDHI), The Howard Center, Champlain Community Services (CCS), Duncan Wisniewski Architecture (DWA), ShiftAbility, LLC, and Harte Consulting.

Identification, Assessment, and Design of Potential Housing Location

Duncan Wisniewski Architecture (DWA) continues to plan and design the building at 322 St. Paul Street. As mentioned previously, CHT owns the property and our grant team has proposed to reconfigure the current structure (currently designed as a group facility) and build a significant addition to accommodate 10 one-bedroom apartments, with a considerable amount of common space for adults with I/DD.

Update on technology

Shiftability (aka LADD) held several sessions for trying out the assessment tool that will be used with each tenant before moving in to determine the most appropriate set of technological tools and devices to maximize their ability to live with privacy, dignity, and independence.

Update on staffing, and support services, in consultation with the Howard Center

An MOU will be included in the implementation plan that describes the roles and responsibilities of CHT and the organization providing services.

Update on planning in collaboration with adults with I/DD

There were trainings with adults with IDD and parents and support service staff on the assessment tool for technology and remote support.

Update on collaboration with parents from DDHI

Parents are leading the vision of the project and represent the needs of their adult children in every conversation. Last quarter they provided tremendous guidance as we developed budgets.

Update on Funding

CHT applied to VHIP for the project at 322 St. Paul Street. DAIL granted CHT a no cost extension until December 31, 2024

EXHIBIT A

This Statement of Work (“SOW”) is subject to and governed by the Consulting Services Agreement between ShiftAbility LLC (“Consultant”) and DDHI. (“Customer”).

- A. Description of Project: Consultation services to Customer to assist with the transition and transformation from a traditional service model to a technology-enabled support model for the I/DD Housing Project.
- B. Work Scope to include:
1. Initial presentation to the full I/DD Housing Grant Team to discuss the plan and a timeline for scope of work deliverables.
 2. Final presentation to the full I/DD Housing Grant Team providing work accomplished and what are the options/recommendations.
 3. Interim meetings, as needed, with DDHI, DA/SSA and Project Manager. Examples of possible topics: An overview of available technology and integration
 4. Develop process for determining appropriateness for individual residents
 5. Overview how monitoring is handled both within the home and community and what determines which technologies can be: connected and which cannot
 6. Connections between Agencies and Technology Companies to ensure proper technology is used for home based and community supports
 7. Assistance with connecting off the shelf technology devices together with technology platforms to ensure proper levels of support and efficiencies.
 8. Provide menu/list of vetted SMART technology supports recommended for adults with I/DD living in service-supported housing that serves minimal to intensive activity, physical and communication needs, and encourages independence.
 - a. Menu to include for each technology: cost, reliability, durability, average training needed, savings of staff time, testing and vetting research results. Include ongoing updates to tech list. (This would be non-project specific list that provides the whole range of vetted technology and would be made available to agencies around the state for housing models under consideration.) Future access to the database and requested to provide updated info and will be an open source for this group. Provide recommendations, if needed, when multiple choices exist with technology to meet a client’s specific need.
 9. Training and access to Smart Living Assessment tool and assistance with training a selected number of residents across a range of support level needs with ongoing access to assessment tools for future use.

10. Assistance with agencies who have needed solutions for issues related to the following: geographical locations, structural issues, weak internet/cellular connectivity, and loss of power.

11. Materials provided with selected “project” include: Sample job descriptions

- a. Process and procedures manuals
- b. Assessment tool for individuals
- c. Vetted tech recommendations, and
- d. Technology Enabled Support home model template
- e. Provide research documentation supporting the use of technology with methodology(ies) for tracking results / progress. Share pros and cons of technology support by resident users.
- f. Additional items determined from the agency assessment, or through the process may arise and will be determined by the core team.

12. Research and recommendations for existing, off-the-shelf scheduling software platforms and provide recommendation for integration of: Community/house schedule

C. Consultant Contract Manager: Brian Hart

D. Fees & Expenses: Customer shall pay to Consultant \$200.00 per hour with an anticipated project of 165 hours for a projected total of \$33,000. during the initial term from January, 2024 through December, 2024, payable monthly based on completed time sheets of completed work with payment due 15 days net of invoice. Consultation will start with payment of first month’s invoice. Additional hours may be approved by the project team.

E. Payment Terms: Consultant will submit an invoice, written activity report, and any other substantiating materials each month, with payment being remitted 15 days of invoice.

F. Location of Services:

Services will be delivered in the following settings as determined by the team:

1. Through virtual meetings;
2. At the locations of residence for the individuals supported; and
3. Onsite at Agency’s locations as needed.