

MEETING ORGANIZER: Erin Flynn & Clare McFadden

ATTENDEES: *State representatives:* Jennifer Perkins; Clare McFadden Jim Euber; Lori Collins; Erin Flynn; Alicia Cooper; Dale Brooks
Provider Representatives: Ed Giroux; Cheryl Thrall; Delaina Norton; Denise Carpenter, Jason Richardson

LOCATION: For those attending in person: AHS - WSOC Cherry A 24,
 For those attending via dial in: +1 (802) 552-8456,,63087342#; Conference ID: 63087342

PLEASE READ/REVIEW: Readiness Inventory: Summary of Common Themes
 Draft Readiness Plan Template

2:00 – 2:10

WELCOME AND INTRODUCTIONS

ERIN

Description: We'll do a round of introductions and discuss the goals and objectives for today's meeting.

2:10 – 2:40

ENCOUNTER DATA READINESS INVENTORY: STATUS UPDATE & DISCUSSION OF COMMON THEMES

ERIN/ALL

Description: Now that all the readiness inventories have been received, we will spend some time talking through and trouble-shooting the common themes that have emerged. Our goal will be to identify

opportunities for sharing of ideas and best practices across all impacted providers.

2:40 – 3:10

“READINESS PLAN” TIMELINE & EXECUTION

CLARE/ERIN

Description: Now that the state has a better idea of the depth and breadth of readiness needs, we will look to use the readiness inventories as a starting point to develop individualized readiness plans. It is important that each agency is able to establish a plan that is both rigorous and feasible. The work group will discuss the timeline and process for plan execution, and the State’s role in monitoring readiness.

3:10 – 3:30

BRAINSTORMING SESSION: MONTHLY
“SPREADSHEETS”

JIM

Description: The State would like to receive feedback on future options for improving the “spreadsheets” process and assess if the encounter data work group has the right members to engage in future work group activity relating to spreadsheets improvements.

OUR NEXT MEETING’S DATE: FRIDAY **MAY 10TH 1:30 – 3:00PM**