

DATE: NOVEMBER 15, 2018

TIME: 1:30 PM

**MEETING
ORGANIZER:**

Nicole DiStasio

ATTENDEES:*State representatives:* Jennifer Perkins; Bard Hill; Jackie Rogers*Provider Representatives:* William Ashe; Theresa Earle; Jennifer Stratton*Recipient Representatives:* Susan Yuan

LOCATION:

For those attending in person: AHS - WSOC Dogwood (second floor, south side)

For those attending via dial in: (802) 552-8456, Conference ID: 77691711, to view the webinar click/enter the following

<https://meet.lync.com/vermontgov-vermont/nicole.distasio/8C7H91CC?sl=1>

**PLEASE
READ/REVIEW:***Please note: in preparation for this discussion, participants should read/review the required reading materials. You may also find it helpful to review the recommended readings in preparation, or as supplemental materials after the meeting.*Vermont's Needs Assessment Tool (**required**); Comparison of the Inventory for Client and Agency Planning and the Supports Intensity Scale (**recommended**); Inventory of State Functional Assessment Tools for Long Term Services and Supports (**required**); SIS-A Interview Form (**required**).

**1:30 –
1:50****WELCOME, REVIEW, AND FOLLOW UPS****NICOLE****Description:** We'll do a round of introductions for those joining us. We'll review the scope of work. We'll identify other tools (such as the ICAP) and identify workgroup

members to be researchers to report back on those other tools. We'll follow up on the items from last time:

- Jennifer: Provide an update on the Oregon supplemental questions.

Decision Points: Are there volunteers to research and report back on the ICAP? Are there other assessment tools you would like the group to consider? Other materials we can provide and/or review and discuss together to help the group move towards a standardized tool?

1:50 –
2:50

TOWARDS A STANDARDIZED TOOL

NICOLE &
JENNIFER

Description: We'll continue our discussion by reviewing the Supports Intensity Scale (SIS). We'll think about and discuss the opportunities and challenges of implementing the SIS as an assessment tool.

Decision Points: Thoughts on the SIS? What, if any, additional research or materials the group would like to see on the SIS?

2:50 –
3:00

OPEN COMMENTS SECTION

OPEN
FORUM

Description: Time set aside for non-participants to pose questions to the group and/or make comments.

OUR NEXT MEETING'S DATE: **THURSDAY, NOVEMBER 29TH 11-1230PM**