DATE: NOVEMBER 15, 2018

TIME: 1:30 PM

MEETING ORGANIZER:	Nicole DiStasio
PRESENT:	*State representatives*: Jennifer Perkins; Jackie Rogers
	Provider Representatives: William Ashe; Theresa Earle; Jennifer Stratton
	Recipient Representatives: Beth Masters
	Non-Member Participants: Cath Burns; Lynne Cleveland Vitzthum

MEETING MINUTES: WELCOME, REVIEW, AND FOLLOW UPS

- **Update:** on the Oregon supplemental questions. **Outcome**: Jennifer still trying to retrieve a copy for the group to review and discuss. Follow up next time.
- **Decision Points:** Are there volunteers to research and report back on the ICAP? Are there other assessment tools you would like the group to consider? **Outcome**: The group will wait for clarification from the State regarding whether a final decision has been made on moving away from a home-grown tool and to a standardized assessment tool. (Jennifer to follow up with Camille). If this is correct, then the primary task of the workgroup will be to recommend a standardized tool for the state to consider.
- **Jennifer will confirm with division leadership about the workgroup task to recommend the best tool, leaving the cost considerations to the state to work out, acknowledging that level funding is a requirement.**

Group: review the overview of the SIS.

Brief Overview of SIS

Specifically designed to measure the pattern and intensity of supports an adult with intellectual and developmental disabilities needs to be successful.

Based on the assumption that people with ID/DD differ in the nature and extent of support they need to participate in community life compared to people in the general population.

Supports are resources and strategies that promote personal development and enhance functioning, and *support needs* refer to the pattern and intensity of supports necessary for a person to participate in activities of daily life

Unlike other Assessment tools which focused on skill deficits - what the person can't do, the SIS-A is Strength Based. SIS-A reflects a **different way of thinking** about assessment, focusing on the support needs, not deficits. Guided discussion asking "what will it take?" instead of "what cant you do?'

The SIS-A is consistent with the **values** of community inclusion, self direction, individual choice/control, and person-centered thinking.

It evaluates the pattern and intensity of needed supports in:
- 6 Life Activity Domains (common to ALL persons),
- Protection and Advocacy activities,
- Exceptional Medical and behavioral support needs

- Assessment as a way to ask questions; are the right questions being asked?
- Two paths forward:
  - Revise the current tool to include what the SIS does that our tool does not
  - Revise the SIS to build in the context that the current tool provides that the SIS does not.
- Requires ongoing training to ensure the reliability in the scoring.
- Responsiveness of assessors when there are changes in a person's need.
- Need to understand the ongoing cost of implementing the tool.
- Tool should inform, not replace, person-centered planning.
- Question: How does this affect the conflict-free case management requirement?
- Question: How to make the determination when the outside assessor's score comes into conflict with the provider's zero rejection policy?
  - Comment: Outside assessors will be less familiar with individual agency's resources.
- SIS has a policy of reassessing every 3 years, 5 years maximum shelf-life.
- SIS provides a free database.
- SIS does not consider the role of natural supports, they will need to go into the supplementals and/or whatever the SIS is filtered through.

- More clarity needed around the criteria for the tool
- Sometimes the "best tool" is the one you can afford.
- Need to consider the milestones: implementation; the bridge from tool to funding (avoid taking money from services to support the tool – legislative appropriation?)

OUR NEXT MEETING'S DATE: **THURSDAY, NOVEMBER 29TH 11-1230PM**

Follow ups:

- Comparison document (all to read)
- Supplemental questions (Jennifer)
- ICAP review (Bill Ashe)
- Timeline (Nicole)
- Decision about final decision on moving to a standardized assessment tool. (Camille via Jennifer)