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**MEETING ORGANIZER:** Erin Flynn & Clare McFadden

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**ATTENDEES:** *State representatives:* Jennifer Perkins; Clare McFadden; Jim Euber; Lori Collins; Erin Flynn; Alicia Cooper; Dale Brooks  
*Provider Representatives:* Ed Giroux; Cheryl Thrall; Delaina Norton; Jason Richardson

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**LOCATION:** For those attending in person: WSOC Cherry A  
For those attending via dial in: +1 (802) 552-8456,,90043154# (Dial-in Number)

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**PLEASE READ/REVIEW:**

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1:00 – 1:05

WELCOME/INTRODUCTIONS/ESTABLISH MEETING OBJECTIVES

ERIN/ALL

**Description:** We will do a round of introductions, and establish the objectives of today’s meeting as follows:

Through the past several months of meetings, the work group has homed in on key tasks that must be implemented to make encounter data possible:

- The State, with input from the work group, needs to define what the elements of the encounter data are (service codes, modifiers, etc.).

- The State needs to ready its MMIS to receive encounter data.

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-DS providers need to first assess their readiness, and then establish plans for achieving readiness in their IT systems and business practices to submit encounter data. The State has identified a limited amount of financial resources to support needed readiness activities, and providers are in the process of submitting requests for these funds.

- Data on self-directed services paid through ARIS need to migrate to the MMIS. ARIS's vendor, Annkissam, has identified the EDI autoclaim tool as a possible IT solution to automate this process. The State is looking to confirm provider interest in this tool, before moving forward with contract amendment to procure it. Additionally, the work group is working to answer questions and achieve clarity on specific work-flows for using the tool.

-Once encounter data submission begins, the work group will shift its focus to trouble shooting encounter data claims submission and processing issues that arise.

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1:05 – 1:25

STANDARD WORKSTREAM UPDATES

ERIN

The State remains on target to achieve MMIS readiness to accept encounter data on 10/1/2019. DAIL is working on updated encounter data billing guidance and exploring options for ensuring that all impacted providers state-wide have received and understand the specific details of the new encounter data billing rules. Let's check in on how it is going, and what news work group members can share from the field to identify any outstanding needs, concerns, or considerations.

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1:25 – 1:30

WRAP UP/NEXT STEPS

ALL

Let's review any action items identified in today's meeting, and plan for any topics that we should cover at our next meeting.

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OUR NEXT MEETING'S DATE:

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