



HOUSING PORTAL HINTS



- For all assessments, documents should be uploaded to the *Related tab* of the initial assessment
- An assessment should only have one follow-up assessment done by the Housing Contractor. If there are *non-compliant items* on a follow-up assessment, contact DAIL
- DAIL is expecting that the entire home (including all potential bedrooms) will be inspected during an *Initial Home Safety Assessment*
- Once the onsite assessment has been completed by the Housing Contractor, the *status* of the assessment in the Housing Portal cannot be changed
- If a home has had significant alterations or there are other special circumstances requiring a new inspection before the *expiration date*, please contact DAIL for assistance