*State of Vermont*

Department of Disabilities, Aging, and Independent Living

***Pre-Inspection* Housing Standards and Checklist**

Home Safety Inspection

*To be completed by the Provider Agency*

The Provider Agency is required to do an in-person pre-inspection of any shared living provider home, work with the shared living provider to correct any known deficiencies, obtain any required documentation, create a Home Safety Assessment in the DAIL Housing Portal and upload the documentation, including this completed form, prior to the Housing Contractor conducting the inspection.

|  |  |
| --- | --- |
| Date of Inspection | Click or tap to enter a date. |
| Participant Name | Click or tap here to enter text. |
| Guardian(s) | Click or tap here to enter text. |
| Physical or Mobility Impairment *(Brief Description)* | Click or tap here to enter text. |
| Expected Date of Occupancy | Click or tap to enter a date. |
| Program | AFC  DS  BI |
| **Total** Number of Bedrooms in Home | Click or tap here to enter text. |
| Home Provider Name | Click or tap here to enter text. |
| 911 Address | Click or tap here to enter text. |
| City, State, Zip | Click or tap here to enter text. |
| Home Provider Phone Number | Click or tap here to enter text. |
| Agency | Click or tap here to enter text. |
| Service Coordinator | Click or tap here to enter text. |
| Staff person filling out this form | Click or tap here to enter text. |

**Documents**

Documents must be uploaded into the DAIL Housing Portal prior to the Housing Contractor conducting the inspection. Using the correct naming conventions for the documents is **required.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Yes** | **No** | **N/A** |
| Water Test has been requested, if required |  |  |  |
| Water Test has been received by the Agency and has been uploaded into the DAIL Housing Portal |  |  |  |
| A chimney cleaning and inspection has been requested, if required |  |  |  |
| Chimney Cleaning and Inspection Report has been received by the Agency and has been uploaded into the DAIL Housing Portal |  |  |  |
| A copy of the Fire Escape Safety Plan, map and written instruction, have been obtained and uploaded into the DAIL Housing Portal |  |  |  |
| Any other documentation that is needed for the inspection process has been obtained and uploaded: Click or tap here to enter text. |  |  |  |

**Kitchen**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | N/A |
| Fire Extinguisher is a minimum of 3 pounds |  |  |  |
| Fire Extinguisher is charged |  |  |  |
| Fire Extinguisher is mounted between heat source & exit path |  |  |  |
| GFCI at all electrical duplex 6’ from sink |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |

**Bath**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | N/A |
| Duplex installations in the bathroom w/in 6’ of sink are GFCI |  |  |  |
| Bathroom has an entrance door that can be locked from inside the bathroom and the lock is operable and in working order. |  |  |  |
| Other findings: Click or tap here to enter text. |  |  |  |

**Bedroom 1:**  Which Floor Click or tap here to enter text.

Looking from Street: Right Center Left Front Center  Rear

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | N/A |
| Location – Looking from street to home |  |  |  |
| Minimum size 6.5’ (height) x 8’ (length) x 8’ (width) |  |  |  |
| Room has a photoelectric smoke detector either hardwired or with a  10-year sealed lithium battery |  |  |  |
| Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label) |  |  |  |
| Exit door or egress window is operable to the outside and in good repair |  |  |  |
| Egress window has the right square foot area |  |  |  |
| Egress window meets the min. height (24”)/width (20”) |  |  |  |
| Egress window sill at or less than 44” from the floor; Windows not on ground floor with less than 24” have a window guard |  |  |  |
| Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order. |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |

**Bedroom 2:**  Which Floor Click or tap here to enter text.

Looking from Street: Right Center Left Front Center Rear

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | N/A |
| Location – Looking from street to home |  |  |  |
| Minimum size 6.5’ (height) x 8’ (length) x 8’ (width) |  |  |  |
| Room has a photoelectric smoke detector either hardwired or with a  10-year sealed lithium battery |  |  |  |
| Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label) |  |  |  |
| Exit door or egress window is operable to the outside and in good repair |  |  |  |
| Egress window has the right square foot area |  |  |  |
| Egress window meets the min. height (24”)/width (20”) |  |  |  |
| Egress window sill at or less than 44” from the floor; Windows not on ground floor with less than 24” have a window guard |  |  |  |
| Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order. |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |

*Space for additional Bedroom information is at end of this form*

**Heating Systems**

|  |  |  |  |
| --- | --- | --- | --- |
| *Conventional Heating Systems* | Yes | No | N/A |
| Heating system can ensure 70 degree temperature during the winter |  |  |  |
| Conventional Heating: There is a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery in the basement OR at the heat source area |  |  |  |
| The heating system is vented to prevent CO blowback or other hazards |  |  |  |
| Oil/Kerosene: There is a clearly marked emergency switch at or before the entrance to the boiler/furnace room |  |  |  |
| Oil/Kerosene: There is a thermal switch over the furnace |  |  |  |
| Gas Systems: There is a thermal switch over the furnace (or built into the furnace controls, if possible, to ascertain) |  |  |  |
| Boilers: There is a pressure relief valve (PRV) in good condition |  |  |  |
| The PRV discharge pipe is within 6” of the floor or other lower level |  |  |  |
| Electric: If electric heaters are used, there is 6” of clearance from combustibles |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |
| *Wood or Wood-Related Heating Systems* | **Yes** | **No** | **N/A** |
| There is a 3 lb minimum Fire Extinguisher for rooms with wood heat |  |  |  |
| The Fire Extinguisher is Charged |  |  |  |
| Fire Extinguisher is mounted between heat source & exit path |  |  |  |
| There is a photoelectric smoke detector either hardwired or with a  10-year sealed lithium battery in the room with the wood heat |  |  |  |
| Installation: The stove is 36” or more from combustible surfaces OR are there heat shields installed per instruction that would decrease the clearances to 18” |  |  |  |
| Installation: The flue pipe is 18” from combustibles or are heat shields installed per instruction that would decrease the clearances to 9” |  |  |  |
| There is a report of a chimney cleaning and inspection by a professional |  |  |  |
| Installation: All interior wood stoves have their own flue/chimney |  |  |  |
| Installation: The vent piping is in good condition (no gaps, not loose, etc) |  |  |  |
| Installation: Pellet stoves are installed per manufacturers specifications (Note: In order to show this, the inspector must be able to review the installation guide that came with the stove.) |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |
| *Other Heating systems* | **Yes** | **No** | **N/A** |
| Installation: In-wall propane or kerosene heating units will be installed according to manufacturer’s requirements. Clearance to combustibles default to 3 feet unless other per manual. Inspector must be provided installation guide. |  |  |  |
| Installation: All in-wall heaters exhaust to the outside |  |  |  |

**Safety Hazards**

|  |  |  |  |
| --- | --- | --- | --- |
| *Electricity* | Yes | No | N/A |
| Exterior duplexes and duplexes with a sink, pool, hot tub, or other water source are GFCI |  |  |  |
| Washing machine duplex plugs are protected by GFCI (Note: the GFCI may be located at the breaker box which extends coverage to the entire circuit) |  |  |  |
| There are no obvious electrical hazards such as open junction boxes, visible frayed wires, unsafe connections, switches/duplexes missing plate covers or unsafe use of extension cords |  |  |  |
| The circuit Breaker Box is in good condition (no KO’s missing, etc) |  |  |  |
| Other findings: Click or tap here to enter text. |  |  |  |
| *Water Heaters* | **Yes** | **No** | **N/A** |
| The water heater has a PRV and a ¾ discharge pipe from the valve to within 6” of the floor |  |  |  |
| The water heater is vented correctly |  |  |  |
| *Doors/Exit Path* | **Yes** | **No** | **N/A** |
| Exit doors or paths are free from locking mechanisms keyed from inside |  |  |  |
| All stairways have at least one handrail |  |  |  |
| All stairways with four or more risers, inside or outside the home, need to be guarded or have a railing on the open edge(s) |  |  |  |
| All open landings or stairs, inside or outside the home, need to be guarded with a railing that is at least 36” high. |  |  |  |
| Doors/Exit Path/Decks/Rails: Exit paths are clear for safe exit |  |  |  |
| For deck floor surfaces over 30” above ground level – The deck has a sturdy railing at least 42” high |  |  |  |
| For decks floor surfaces 24” to 30” above ground level – the deck has a sturdy railing at least 30” high |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |
| *Carbon Monoxide* | **Yes** | **No** | **N/A** |
| Home is equipped with Carbon Monoxide detectors in a common area on each floor |  |  |  |
| Carbon Monoxide detectors are placed in areas with heating sources |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |
| *Water Supply/Wastewater* | **Yes** | **No** | **N/A** |
| Drilled well, dug well, or spring water: Certified lab report for E. Coli/Coliform water testing within the past year |  |  |  |
| The home has an operating septic system |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |
| *Hazards Material/Other Health Hazard* | **Yes** | **No** | **N/A** |
| Hazardous materials such as flammables or poisons, are stored away from heat or in such a way that they cannot likely be a hazard to home occupants |  |  |  |
| Hazards Material/Other Health Hazard: Other Findings |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |
| *Firearms* | **Yes** | **No** | **N/A** |
| All firearms are securely locked in a gun safe, closet or with trigger or cable locks, with key(s) kept in a separate location |  |  |  |
| Guns stored in cabinets with glass/plexi glass fronts have trigger locks |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |

**Other Housing Safety/Health Issues**

|  |  |  |  |
| --- | --- | --- | --- |
| *Garage* | Yes | No | N/A |
| The wiring system/electrical supply is in good condition |  |  |  |
| The use of extension cords is minimized |  |  |  |
| If hazardous materials such as flammables or poisons are in the garage, they are stored away from heat or in such a way that they cannot likely be a hazard to home occupants |  |  |  |
| If the garage is heated, the units are installed and vented correctly |  |  |  |
| Other findings: Click or tap here to enter text. |  |  |  |
| *Fire Safety Escape Plan* | **Yes** | **No** | **N/A** |
| The posted Fire Safety Escape Plan includes a MAP of egress routes |  |  |  |
| The posted Fire Safety Escape Plan includes Written Instructions |  |  |  |
| The Fire Safety Escape Plan is posted per regulations. |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |
| *Other Housing Safety:* | **Yes** | **No** | **N/A** |
| All bedrooms in the home have a photoelectric smoke detector either hardwired or with a 10-year sealed lithium battery |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |

**Comments:**

Click or tap here to enter text.

**Information for Additional Bedrooms**

**Bedroom 3:**  Which Floor Click or tap here to enter text.

Looking from Street: Right Center Left Front Center Rear

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | N/A |
| Location – Looking from street to home |  |  |  |
| Minimum size 6.5’ (height) x 8’ (length) x 8’ (width) |  |  |  |
| Room has a photoelectric smoke detector either hardwired or with a  10-year sealed lithium battery |  |  |  |
| Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label) |  |  |  |
| Exit door or egress window is operable to the outside and in good repair |  |  |  |
| Egress window has the right square foot area |  |  |  |
| Egress window meets the min. height (24”)/width (20”) |  |  |  |
| Egress window sill at or less than 44” from the floor; Windows not on ground floor with less than 24” have a window guard |  |  |  |
| Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order. |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |

**Bedroom 4:**  Which Floor Click or tap here to enter text.

Looking from Street: Right Center Left Front Center Rear

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | N/A |
| Location – Looking from street to home |  |  |  |
| Minimum size 6.5’ (height) x 8’ (length) x 8’ (width) |  |  |  |
| Room has a photoelectric smoke detector either hardwired or with a  10-year sealed lithium battery |  |  |  |
| Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label) |  |  |  |
| Exit door or egress window is operable to the outside and in good repair |  |  |  |
| Egress window has the right square foot area |  |  |  |
| Egress window meets the min. height (24”)/width (20”) |  |  |  |
| Egress window sill at or less than 44” from the floor; Windows not on ground floor with less than 24” have a window guard |  |  |  |
| Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order. |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |

**Bedroom 5:**  Which Floor Click or tap here to enter text.

Looking from Street: Right Center Left Front Center Rear

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | N/A |
| Location – Looking from street to home |  |  |  |
| Minimum size 6.5’ (height) x 8’ (length) x 8’ (width) |  |  |  |
| Room has a photoelectric smoke detector either hardwired or with a  10-year sealed lithium battery |  |  |  |
| Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label) |  |  |  |
| Exit door or egress window is operable to the outside and in good repair |  |  |  |
| Egress window has the right square foot area |  |  |  |
| Egress window meets the min. height (24”)/width (20”) |  |  |  |
| Egress window sill at or less than 44” from the floor; Windows not on ground floor with less than 24” have a window guard |  |  |  |
| Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order. |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |

**Bedroom 6:**  Which Floor Click or tap here to enter text.

Looking from Street: Right Center Left Front Center Rear

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | N/A |
| Location – Looking from street to home |  |  |  |
| Minimum size 6.5’ (height) x 8’ (length) x 8’ (width) |  |  |  |
| Room has a photoelectric smoke detector either hardwired or with a  10-year sealed lithium battery |  |  |  |
| Room has a solid surface door to block smoke (Any glass in the door must be Tempered glass with an identifying label) |  |  |  |
| Exit door or egress window is operable to the outside and in good repair |  |  |  |
| Egress window has the right square foot area |  |  |  |
| Egress window meets the min. height (24”)/width (20”) |  |  |  |
| Egress window sill at or less than 44” from the floor; Windows not on ground floor with less than 24” have a window guard |  |  |  |
| Bedroom has an entrance door that can be locked from inside the bedroom and the lock is operable and in working order. |  |  |  |
| Other Findings: Click or tap here to enter text. |  |  |  |